



Bay Marine Insurance

Bay Marine Insurance
Consultants Limited

Cardiff Marine Village
Penarth Road
CARDIFF
CF11 8TU

Telephone
029 2023 5756

Office Hours
Monday to Friday
9am to 5pm
Except Bank Holidays

Mobile
07774 654 589

Managing Director
Susanne L Newbold

Directors
Marika Gates
Marcelle Farr

sailing yachts

power boats

inland craft

charter boats



Find us on Facebook



@BayMarine_Ins

Coronavirus service continuity plan – January 2022

We have been closely following guidance from the government with regard to COVID-19, our duty of care to our team and our community means that we are fully supporting the Government's workplace strategies. We hope that you understand this.

The office continues to be open to staff, with some team members working remotely. We are fully operational and accessible by phone or email.

AT THIS TIME WE ARE NOT OPEN TO CLIENTS

**DELIVERIES TO MAIN RECEPTION DOWNSTAIRS
ONLY PLEASE**

1. We strongly prefer receiving payment by bank transfer. Our bank details can be found on all renewal letters, quotations and invoices. Please use your Bay Number as the reference.
2. When a policy is cancelled and a refund is due, we are not able to issue a refund by cheque, refund will be by bank transfer or refund to card only.
3. All proposal forms will need to be emailed back to the office at admin@baymarineinsurance.co.uk
4. All policies and renewals will be sent by email, as Underwriters are now issuing these electronically. **Please ensure we have an up to date email address for you.**
5. Please do not send any correspondence by post – email only to admin@baymarineinsurance.co.uk, or to the correct department.

If you have any queries or questions, please do not hesitate to contact us, we are available on 029 2023 5756, 9am until 5pm Monday to Friday, if we can be of further assistance.

If you have a claim to report, or require advice outside of these hours, contact Susanne Newbold on 07774654589.

Please be assured of our continuing prompt and personal attention at all times.

Bay Marine Insurance

www.baymarineinsurance.co.uk
admin@baymarineinsurance.co.uk

Bay Marine Insurance Consultants Ltd. Company Number 4938862
Registered Office as above.
Authorised and Regulated by the Financial Conduct Authority
Registration Number 308097